

**Sublimity Fire District
Board of Directors Meeting Minutes
Wednesday, January 13, 2010**

Meeting called to order: by Rick Kauffman at 7:00 p.m.

Members present: Rick Kauffman, Tom Etzel, Gary Rychard, Jeff Kropf, Ralph Fisher

Staff present: Chief Brandon Hamilton, Amy Doran

Others present: Fred Patterson, Wendy Patterson, Nick Lane

Additions/Deletions to Agenda: None

Citizen Comments: None

Firefighters Association Input: Nick Lane explained that the association had been making some changes in an attempt to be more organized; one of the biggest changes is the addition of agendas in advance of the monthly meetings. Also, the association will be putting together a team for the Stayton Relay for Life event in July. They made a \$1,000 donation to the Oregon Honor Guard (\$500 to OR Honor Guard, \$500 to Fallen Firefighters Memorial at DPSST, maintained by the Honor Guard). They are currently in the planning stages of the banquet. They have a team participating in the Jefferson Bowling Tournament. There is a possibility of the T-shirt design changing. The association is also considering purchasing jackets.

Reading of Minutes: The board reviewed the minutes from the month of December.

MOTION: Tom Etzel moved to approve the minutes for December 9, 2009 as presented. Gary Rychard seconded. Motion passed; a voice vote was unanimous.

Communications: There was a thank you related to Chief Hamilton helping with Todd Pynch's Crisis Intervention class scenarios. Stayton Christian School thanked the district for the donation of a birthday party to its auction.

Payment of Bills: The board reviewed bills and payments for the month of December.

MOTION: Ralph Fisher moved to pay the bills for December as presented. Gary Rychard seconded. Motion passed; a voice vote was unanimous.

Chief's Report:

Alarms: Chief Hamilton reviewed alarm totals for 2009 for the board. There were 445 calls in 2009, down slightly from 2008. There was discussion regarding an incident from earlier today with a motor vehicle accident in Mill Creek.

Old Business: Contract for administrative services with Drakes Crossing: The board updated Jeff Kropf on what happened at the joint board meeting w/DCFD. There seem to be four options on the table: SFD provides the chief, and hires a training officer whose services DCFD would contract for; DCFD hires a chief and SFD contracts that person for training purposes; SFD hires a full-time training officer and contracts that person to DCFD to be the chief; SFD hires a training officer and DCFD contracts for training only, maintaining a volunteer chief. Fred Patterson from DCFD thinks the current DCFD assistant chief will offer to become the chief and the district may then contract with SFD for training only. He feels that board members don't want anyone

they don't know working as their fire chief. He feels they might be ready to sign an agreement if that agreement included a DCFD person as the fire chief.

-Gary Rychard suggested that the best solution would be for each agency to hire a part-time employee to fill its needs. Rick Kauffman agreed.

-There was discussion regarding the DCFD board and its concerns.

-Tom Etzel felt that the original purpose for the agreement was to provide administrative services, and if DCFD wants control over whatever person will do that job, then they should hire someone.

-Ralph Fisher felt that the process at this point should be handled by a smaller committee instead of the entire board.

-Rick Kauffman felt that if SFD is going to approach DCFD again, there should be a clear proposal or established position. If the two boards can come together, great; if not, then SFD should walk away.

-There was discussion with Fred Patterson about whether the DCFD board and its volunteers were in sync with the proposal.

-Rick Kauffman felt there were now only two options: having Chief Hamilton as the DCFD chief with a DCFD person assisting with the operational aspects of DCFD or each district hiring its own part-time person to fulfill its needs.

-Rick Kauffman and Gary Rychard volunteered to be on the committee to negotiate with the DCFD board.

-Jeff Kropf suggested a possible solution of having DCFD hire someone as its chief who SFD agrees to also hire as its training officer.

-Chief Hamilton let the board know that if the agreement with DCFD doesn't go through, there will still be discussion regarding a SFD training officer at future meetings.

MOTION: Gary Rychard moved to appoint a two-person committee to continue with the process and meet with DCFD board members. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

New Business: Audit:

MOTION: Ralph Fisher moved to accept the audit by Boldt, Carlisle and Smith. Tom Etzel seconded. Motion passed; a voice vote was unanimous.

There was discussion regarding the audit contract.

Budget Committee:

MOTION: Gary Rychard moved to appoint Chuck Sherman and Jim Riesterer to three-year terms on the budget committee. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

Good of the Order:

Banquet: There was discussion regarding the banquet. This year there will be a semi-formal theme, with soft music and conversation. There was discussion regarding alcohol. Jeff Kropf mentioned to Chief Hamilton that he would like some wine with dinner. Jeff felt that there could be control over the alcohol consumption by limiting the number of bottles. The board agreed that wine and soft drinks would be served at the banquet. The chief clarified that the association would be providing the funding for the alcohol.

There was discussion regarding the board cooking at next month's association meeting.

Adjourn:

MOTION: Jeff Kropf moved to adjourn the meeting. Gary Rychard seconded. Motion passed; unanimous. Meeting adjourned at 8:25 p.m.

Respectfully Submitted by Amy Doran

Approved by Rick Kauffman