

Sublimity Fire District Board of Directors Meeting Minutes Wednesday, May 12, 2010

Meeting called to order: by Tom Etzel at 7:10 p.m.

Members present: Tom Etzel, Ralph Fisher, Jeff Kropf

Staff present: Chief Brandon Hamilton, Amy Doran

Others present: Nick Lane, Dustin Hamilton

Additions/Deletions to Agenda: None

Citizen Comments: None

Firefighters Association Input: Nick Lane told the board that the association is preparing for the upcoming Safety Fair on June 2nd.

Reading of Minutes: The board reviewed the minutes from the month of April.

MOTION: Ralph Fisher moved to approve the minutes for April 13, 2010, as presented. Jeff Kropf seconded. Motion passed; a voice vote was unanimous.

Communications: Marion County sent the district a letter and certificate in appreciation for our participation in H1N1 vaccinations.

Payment of Bills: The board reviewed bills and payments for the month of April.

MOTION: Jeff Kropf moved to pay the bills for April as presented. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

Chief's Report:

Alarms: Chief Hamilton reviewed alarm totals for the board. The district is about 30 calls ahead of where it was at this time last year.

Old Business:

ISO Evaluation results: The chief briefly reviewed the ISO Evaluation results. The district kept its same ratings. He noted a few areas where the district could potentially improve before the next evaluation, mostly in regards to recordkeeping.

MOTION: Ralph Fisher moved to accept the ISO Evaluation results. Jeff Kropf seconded. Motion passed; a voice vote was unanimous.

Chief evaluation: The board elected to skip the scheduled executive session. Ralph and Gary comprised the negotiating committee that met with the chief. The salary they agreed upon was \$68,000. There was then discussion regarding the chief's goals for the upcoming year. One of them was to finish updating the policies/procedures. Another was strategic planning. Jeff Kropf felt there may be some other operational goals that would make more sense. There was discussion regarding measurable results and operational goals. Tom Etzel felt like that sort of thing was addressed in the evaluation. Kent Silbernagel suggested meeting with the officers. Chief Hamilton said that he would check with other districts to see how they evaluate their chief.

MOTION: Ralph Fisher moved to set the fire chief's salary at \$68,000. Jeff Kropf seconded. Motion passed; a voice vote was unanimous.

New Business:

Training Officer: There was discussion regarding the training officer position, especially in regards to rank and responsibilities. Some of the responsibilities discussed were PIO duties, District Safety Officer, Intern Program, etc.

MOTION: Ralph Fisher moved to accept the training officer proposal as presented. Jeff Kropf seconded. Motion passed; a voice vote was unanimous.

MOTION: Jeff Kropf moved to approve the position description for the Assistant Chief/Training Officer as presented. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

Strategic Planning: *The board tabled the discussion regarding Strategic Planning until next month's meeting.*

Good of the Order:

The annual Public Safety Fair will be June 5th, from 11-4.

Lyons Fire District will be hosting a board member training event on July 28th.

Adjourn:

MOTION: Ralph Fisher moved to adjourn the meeting. Jeff Kropf seconded. Motion passed; unanimous. Meeting adjourned at 8:10 p.m.

Respectfully Submitted by Amy Doran

Approved by Tom Etzel