

# Sublimity Fire District Board of Directors Meeting Minutes Wednesday, June 11, 2008

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**Meeting called to order:** by Ralph Fisher at 7:00 p.m.

**Members present:** Rick Kauffman, Gary Rychard, Ralph Fisher

**Staff present:** Chief Brandon Hamilton, Amy Doran

**Others present:** Gene Ditter

**Additions/Deletions to Agenda:** Board Elections was added to New Business

**Citizen Comments:** None

**Firefighters Association Input:** Gene Ditter noted that he had heard good things about the district's Safety Fair. He also informed the board of the association's new officers. He told the board this would be his last meeting as association representative; someone new will be appointed.

**Reading of Minutes:**

**MOTION:** Gary Rychard moved to approve the minutes for May 14, 2008. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

**Communications:** The chief reminded the board about the joint conference in Seaside November 5-8. He encouraged all board members to attend. Pacific Power has a new "Global Days of Service" program encouraging its employees to do community service. Because of Van Schoenborn's participation in district events and volunteering his time, Pacific Power has cut the district a check for \$1412.

**MOTION:** Gary Rychard moved to donate those funds to the firefighters association and, on behalf of the district, send a thank you letter to Van. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

Mrs. Baker is a local woman who made friends with Chief Frost while he was here. She generously donated over \$300 last year and has already done the same this year, with the money earmarked for Christmas food baskets, EMTs and volunteers. She also offered to go around to local businesses and solicit donations for items for the Turkey Shoot Auction. The board would like to give her a T-shirt and some other district logo gear.

**Payment of Bills:** The board reviewed bills and payments for the month of May. The board discussed the increase in Power Bills at the sub-station, with block heaters as the possible cause.

**MOTION:** Gary Rychard moved to pay the bills for May as presented. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

**Chief's Report:**

Alarms: Chief Hamilton reviewed alarms for the board. He noted that call volume is up from this time last year. CAD is still not fully implemented.

Interns: Chief Hamilton has been considering switching the number of interns from six to three in an attempt to increase recruitment and retention of volunteers. Gene Ditter

noted that, with the implementation of new EMS protocols, the number of unnecessary calls should be reduced. Gary Rychard was concerned about reducing the number of interns because the lack of volunteer response in the past was the reason the program increased to six. Ralph Fisher suggested we monitor response times for the past three months and compare those to the upcoming three months. Gary felt we should also look at suggested NFPA response times.

Sandy FD: The auditor has been out due to a family medical emergency. Chief Hamilton should have an update in a few weeks, after the auditor returns.

Sprayer Rollover: Chief Hamilton just wanted to make the board aware that the victim in the rollover accident is suing the manufacturer. The attorneys for the manufacturer have contacted our office and gotten copies of the Form 10 from the call. All information requested has been public information.

### **Old Business:**

Chief Goals: The board members discussed setting goals for the chief, which they all agreed was very important; however, they felt they should allow the chief to get settled in first. It will be put back on the agenda for August or September.

### **New Business:**

FY 08-09 Budget Hearing: The board opened the budget hearing for public input at 7:40 p.m. No comments were made.

**MOTION:** Gary Rychard moved to close the public hearing. Rick Kauffman seconded. Motion passed; unanimous. Public hearing closed at 7:41 p.m.

**MOTION:** Gary Rychard moved to approved Resolution 08-09-01 (adopting the budget, making appropriations, imposing the tax and categorizing the tax). Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

Resolution 07-08-02: Because of the unexpected increase in PERS costs, the board needed to transfer money to Personal Services to cover those costs.

**MOTION:** Gary Rychard moved to approve Resolution 07-08-02 (transferring \$20,000 from contingency funds to personal services). Rick Kauffman seconded. Motion passed; unanimous.

Sale of R-52: Chief Hamilton has been approached by the Gates fire chief and the Depoe Bay fire chief about purchasing R-52. There was discussion by the board about selling the rig and purchasing a new rig similar to the new R-51. There was discussion regarding timelines and whether the new rescue had been in service long enough to know if the district was happy with it. There was also discussion regarding minimum bid prices for R-52. It was decided to continue with the item on the agenda for next meeting.

### Elections:

**MOTION:** Rick Kauffman nominated Gary Rychard for Secretary/Treasurer and made a motion to cast his ballot for Ralph Fisher as Board President, Rick Kauffman as Vice-President and Gary Rychard as Secretary/Treasurer. Ralph Fisher seconded. Motion passed; unanimous.

**Good of the Order:** Amy Doran explained that KitchenAid commercial is set to air July 10<sup>th</sup> on the regional Food Network channels. She also recapped the events of the very successful Child Safety Fair.

**Adjourn:**

***MOTION:*** Gary Rychard moved to adjourn the meeting. Rick Kauffman seconded. Motion passed; unanimous. Meeting adjourned at 8:05 p.m.

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**Respectfully Submitted by Amy Doran**

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**Approved by Jeff Kropf**