

Sublimity Fire District
Board of Directors Meeting Minutes
Wednesday, July 13, 2005

Meeting called to order: By Gary Rychard at 7pm

Members present: Rick Kauffman, Gary Rychard, Jeff Kropf & Ralph Fisher

Staff present: Fire Chief/ Alan McMahan, Deb Schoenborn/Admin Clerk

Others present: Gene Ditter

Additions/Deletions to Agenda: Chief McMahan to Swear in new Board officers, Gary Rychard & Rick Kauffman re-elected to Board of Directors.

Citizen Comments: Gene Ditter asked for help with the Cowboy Breakfast in August and also for the Destruction Derby coming up in July.

Volunteer Association Input: Gene mentioned that the Volunteer Assn. Has new officers for the coming year

Reading of Minutes: Motion by Jeff Kropf, and second by Ralph Fisher to approve minutes for June 22, 2005. Motion carried. Passed unanimous.

Communications: None

Payment of Bills: Motion by Ralph Fisher to pay bills. Motion seconded by Rick Kauffman. Motion carried. Passed unanimous.

Chief's Report: Chief Alan McMahan reported ...alarms down again this month.

Old Business: Executive Search for new chief and board agrees to offer conditional offer of employment to Patrick Reitz.

Motion by Ralph Fisher to offer conditional employment to Patrick Reitz, motion was second by Jeff Kropf and passed unanimous.

Motion made by Ralph Fisher to give chief candidate 60 days to accept conditional offer of employment and if needed to extend time period at next meeting. Motion was second by Jeff Kropf and passed unanimous.

Motion was made by Ralph Fisher to send Gary Rychard, Chief McMahan & a Volunteer Assn. Representative to Crooked River for reference checks on Chief candidate Patrick Reitz. Motion was second by Rick Kauffman and passed unanimous.

New Business: Training Captain vacancy; Chief McMahan indicated Captain Williams' last working day will be August 25, 2005 and official last day of August 31, 2005. Josh has accepted a position of Fire Chief with the Lincoln Maine Fire Department and he has submitted his resignation.

Rick Kauffman made a motion to accept Capt. Williams' resignation and was second by Jeff Kropf. Passed unanimous.

Chief McMahan stated that he will fill the Training Officer's position until the position can be filled. Hopefully when new Chief is hired he/she will review the hiring process and training & will recommend process to Board for hiring.

Chief McMahan submitted a Retirement Notice to the Board with an effective date of October 1, 2005 and last day of employment will be September 30, 2005. A formal notice will be written and given to the Board at a later date.

Chief McMahan swore in new Board officers, Gary Rychard & Rick Kauffman both were re-elected to the Board of Directors. (signed documents are included)

Good of the Order: None

Adjourn: Motion made by Jeff Kropf to adjourn, seconded by Rick Kauffman. Meeting adjourned at 7:20pm.

**Respectfully Submitted by Deb
Schoenborn**

Approved by Kyle Amsberry