

**Sublimity Fire District**  
Board of Directors Meeting Minutes  
**Wednesday, October 12, 2005**

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**Meeting called to order:** By Kyle Amsberry at 7:05 PM

**Members present:** Ralph Fisher, Jeff Kropf, Gary Rychard, Kyle Amsberry and Rick Kauffman.

**Staff present:** Fire Chief/ Tim Frost, Training Coordinator/Alan McMahan Deb Schoenborn/Admin Clerk

**Others present:** Dave Campbell/Wilson Heirgood, Gene Ditter, Brandon Hamilton, Alan McMahan and Tim Frost.

**Additions/Deletions to Agenda:** Official hiring of new Chief.

**Citizen Comments:** Dave Campbell from Wilson Heirgood gave presentation about new fire bills that have passed and bills that hope to pass. Dave brought a booklet on insurance coverage for vehicles and workers comp.

Motion by Jeff Kropf to raise replacement value of Driftcreek station to \$350,000 and second by Ralph Fisher. Passed unanimous.

**Volunteer Association Input:** Gene Ditter reminded everyone about the Turkey Shoot November 20, 2005 from 11am to 4pm and encouraged the Board members to participate. Gene also wanted to remind everyone of the Christmas Tree lighting and a visit from Santa Claus on the first Saturday in December.

**Reading of Minutes:** Motion by Gary Rychard, and second by Rick Kauffman to approve minutes for Sept. 14, 2005. Motion carried. Passed unanimous.

**Communications:** NONE

**Payment of Bills:** Motion by Gary Rychard to pay bills. Motion second by Rick Kauffman. Motion carried. Passed unanimous.

**Chief's Report:** Alan reported calls down this month. Very impressive work by the Firefighters on the 3 alarm fire at Wolfridge. Also good work by firefighters on the fire at Doerflers Farm, was extinguished quickly. Alan announced that the new Chief is on board (Tim Frost).

**Old Business: *New Chief.*** Motion made by Jeff Kropf to hire new Chief Tim Frost according to submitted contract and second by Ralph Fisher. Passed unanimous. Alan McMahan swore in Tim Frost as Sublimity Fire District Chief.

***Training Captain position*** ⇒ Chief Frost stated that he has observed the operation of the Fire Department and realizes the need for EMT's in our responses. Chief Frost that the position is important to the Department and should be filled by a person who is an EMT and also has the training and qualifications and experience needed for Training Captain. Chief would like to search for a person who could be trained in administration of a Fire Dept. and possibly take over as Chief should the need arise. With that said, Chief Frost would like to possibly increase the pay range of the position to match the qualifications. The District will need this person for stability of the daily operation of this Fire Dept. Eventually Chief Frost would like to hire a 3<sup>rd</sup> person to be in charge during the day and help with response. The key is to always have someone in charge with decision-making authority. During the November Board meeting, Chief Frost will submit the new position description.

**New Business:** Review employment of Alan McMahan: Alan will waive 7-day notice as submitted in contract to extend his employment. He is now a volunteer but BOD expressed a need for Alan to work part-time at an hourly rate as originally stated in extended contract. Motion made by Jeff Kropf to waive agreement and go to a part-time hourly rate employee and second by Gary Rychard. Passed unanimous.

**Good of the Order:** NONE

**Adjourn:** Motion made by Gary Rychard to adjourn, second by Jeff Kropf. Meeting adjourned at 8:03 PM.

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**Respectfully Submitted by Deb  
Schoenborn**

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**Approved by Kyle Amsberry**