

**Sublimity Fire District
Board of Directors Meeting Minutes
Wednesday, November 8, 2006**

Meeting called to order: by Gary Rychard at 7:15 p.m.

Members present: Rick Kauffman, Gary Rychard, Ralph Fisher

Staff present: Chief Tim Frost, Office Administrator Amy Manning

Others present: Gene Ditter, Brandon Hamilton

Additions/Deletions to Agenda: None

Citizen Comments: None

Firefighters Association Input: Gene Ditter explained that The Turkey Shoot is coming up on November 19. The tree lighting will be December 2 at 7:30 p.m. The association decided to hold off on getting jackets. Gary Rychard mentioned that the Harvest Festival group would like to help with the Turkey Shoot. Gene noted that some high school students and the Boy Scouts would also like to help out.

Reading of Minutes:

MOTION: Ralph Fisher moved to approve the minutes for October 11, 2006. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

Communications:

Stayton Mail Article: The board asked if Chief Heater had found a place for the antique equipment yet. It's possible, but nothing is for sure yet.

Smoke Signals: Amy Manning gave a staff assessment of the new community newsletter, including a cost summary and suggestions for next time. The board was very happy with the newsletter.

Payment of Bills: Chief Frost and Amy Manning reviewed expenditures for October for the board. Amy explained any categories that were over 33% expended.

MOTION: Ralph Fisher moved to pay the bills for October. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

Chief's Report: Chief Frost explained that dispatch would begin propagating the CAD system next week. He noted that Stayton, Aumsville, Jefferson and Sublimity would be using closest unit dispatching. He noted that neighboring districts needed to continue building cooperation. He also said that the district would be looking at a policy change in regards to driving apparatus Code 3. After the beginning of the year, personnel from both stations will train together, alternating stations. There will be no more separate training. Chief Frost then reviewed alarms for October.

Old Business: None

New Business:

FY05-06 Audit: Chief Frost reviewed the final audit with the board. The total carryover was \$59,467, higher than expected. There were savings in personal services, materials and services and capital outlay. With the upcoming fiscal year, the district will collect \$23,000 more than budgeted.

MOTION: Ralph Fisher moved to accept and approve the audit report for FY 2005-06. Rick Kauffman seconded. Motion passed; a voice vote was unanimous.

Use of district apparatus: Chief Frost discussed the use of district apparatus for community outreach, such as donating a ride on the fire engine to a local auction or delivering food baskets to the less fortunate in Sublimity and Stayton areas.

MOTION: Rick Kauffman moved to allow the use of district apparatus for public education and public outreach purposes. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

Good of the Order: Amy Manning and Chief Frost showed the board a draft of the 2007 department calendar. They also reviewed the holiday event schedule with the board. The board asked about the new Christmas tree that the department was supposed to get and what had happened with that situation. Gene Ditter said that the plan hadn't come through.

Adjourn:

MOTION: Rick Kauffman moved to adjourn the meeting. Ralph Fisher seconded. Motion passed; a voice vote was unanimous. Meeting adjourned at 8:10 p.m.

Respectfully Submitted by Amy Manning

Approved by Gary Rychard