

SUBLIMITY FIRE DISTRICT
Board of Directors Meeting Minutes
WEDNESDAY, NOVEMBER 9, 2005

Meeting called to order: By Gary Rychard at 7:03pm

Members present: Ralph Fisher, Gary Rychard and Rick Kauffman

Staff present: Chief Tim Frost and Admin Clerk Deb Schoenborn

Others present: Gene Ditter and Brandon Hamilton

Additions/Deletions to Agenda: None

Citizen Comments: None

Volunteer Association Input: Gene reminded everyone about the Turkey Shoot November 20 and could use help and this Thursday before drill at 6pm need help stuffing envelopes to mail out for the Turkey Shoot. Gary indicated that 23 Harvest Festival volunteers had signed up to help with the Turkey Shoot.

Reading of Minutes: Motion by Ralph Fisher and second by Rick Kauffman to approve minutes for October 12, 2005 meeting. Motion carried and passed unanimous.

Communications: None

Payment of Bills: Motion by Rick Kauffman to pay bills. Motion second by Ralph Fisher. Motion carried. Passed unanimous.

Chief's Report: Theft report in the local newspaper. Marc Nelson spoke to Chief about theft and by adding the tax amount to the monetary charges, made the act a felony. We have since changed to a "Dual Card" system which will be a better tracking system.

Grant Award: Chief received info from OVFA that the Grant for Turnouts was awarded. Chief indicated that there will be a 10% match from the District which can be taken from lines 1712 & 1710 of the District Budget. Motion to accept the Grant as written by Ralph Fisher and second by Rick Kauffman. Motion carried and passed unanimous.

Old Business: Alan to work 8 hrs a week for records and DPSST training and he is agreeable to this.

Training Officer Position: Chief stated that the development of the Training Officer position is not working out so he would like to use money for full time Admin Clerk position.

New Business: FEMA Grant did not come through for 2005. Next year we will concentrate on re-write of Grant application.

Volunteer Compensation: Chief expected to hear new ruling on volunteer points and compensation at the OFDDA Conference and ended up being nothing new and no changes for now.

Ladder Truck: operational evaluation shows we do not have a need for the apparatus. Chief contacted Woodburn FD Chief and asked if they would like to have it back and the Chief was happy to accept the Ladder Truck back. Stayton FD has a new Arial Truck and Sublimity FD can train with Stayton if we wish.

Copies of the 2005 Audit were passed out at Board meeting and reviewed by Chief. There is a summary of recommendations for corrections in the back of the book. Motion to accept the Audit as written by Rick Kauffman and second by Ralph Fisher. Motion carried and passed unanimous.

Admin Assistant Position: Deb Schoenborn submitted her resignation stating that family commitments make it necessary to resign and be at home. Chief contacted Amy Manning to see if she would come back to this position and she stated that she would be interested if BOD would make changes in pay rate and duties. Chief included an outline of added duties and increased wages and stated that this is comparable with Stayton FD Admin Assistant. Motion to offer changed position as proposed in outline to Amy Manning, by Ralph Fisher and second by Rick Kauffman. Motion carried and passed unanimous.

Good of the Order: Turkey Shoot November 20, 2005 from 1pm to 5pm. Christmas Tree lighting December 3, 2005.

Adjourn: Motion made by Rick Kauffman to adjourn, second by Ralph Fisher. Meeting adjourned at 7:45pm

**Respectfully Submitted by
Deb Schoenborn**

Approved by Kyle Amsberry