



Sublimity Fire District Safety Committee Minutes April 21, 2008

Call to order: Angela Hargin called the meeting to order at 2:02 p.m.

Members present: Angela Hargin, Amy Doran, Hayley Jubie

Members absent: Tim Gardner

Additions/Deletions to Agenda: Discussion regarding last month's inspections, new cleaning supplies, safety board, driving policy

Reading of Minutes: The minutes from February 27, 2008 were approved.

Old Business: New Employee Orientation—Amy made sure to show the new guys all of the safety information/hazards.

Safety Board—The committee assembled the new safety board during the meeting. The board is located next to the training board next to the training room. There is a section for suggestions. Members can fill out a suggestion form and place it in a manila envelope located on the board. The committee will check the envelope and review any suggestions at its monthly meeting. There will be safety information posted at Station 52 as well, but concerns will have to be dropped off or faxed to the main station.

Safety Inspections—Amy was sick for the inspections, so Angela and Hayley reviewed their findings. There are still bookshelves in the chief's office and the officers' office that need to be secured. Hayley inspected the extinguishers at Station 51. Someone brought up a concern about cords under the radio room computer, but the safety committee felt that there wasn't really any changes that could be/needed to be made. There is still one burner that won't light in the kitchen—that issue was forwarded to Chief Ditter. Angela found a random unmarked spray bottle in the laundry room—it has been disposed of. Amy mentioned that all sleepers should know that there are no unmarked secondary containers allowed. This issue should be taken care of with the new cleaning supplies.

New Business: Chief Ditter purchased new cleaning supplies from Amsan. The MSDS sheets have already been taken care of. The new supplies do involve the use of concentrates, but Chief Ditter has taken special care to make sure concentrate levels are published and obvious for interns involved in mixing. Also, Amsan has provided bottles with proper labels. The committee approved the labels and appropriate containers. There are different concentration levels used for different purposes, but the bottles are all labeled with concentrations. The district decided to go with concentrated cleaners to eliminate the issue of having

multiple and/or ineffective cleaners. Hayley also noted that the toilet cleaner only came with one brush and we'll need to order another in the future.

The committee has been informed that the dumpster slab doesn't have any type of curb, so the dumpster rolls away when it's windy. A small curb made of 2x6s might help.

The board of directors has added the requirement of a Code 3 Driving Report in the driving policy. The officer/driver MUST fill out a report anytime someone is driving Code 3. There has already been a report of someone driving Code 3 in violation of the policy and not turning in a Code 3 report yet. The committee will be monitoring the issue—it's a board issue at this point. There was discussion regarding lawsuits in regards to the driving policy.

Adjourn: Meeting adjourned at 4:22 p.m.

Next meeting: TBA

Submitted by Amy Doran

Accepted by Angela Hargin