



**Sublimity Fire District
Safety Committee Minutes
July 29, 2008**

Call to order: Angela Hargin called the meeting to order at 9:15 a.m.

Members present: Angela Hargin, Amy Doran, Hayley Jubie

Members absent: Tim Gardner

Additions/Deletions to Agenda: None

Reading of Minutes: The minutes from June 17, 2008, were approved.

Old Business: New member safety training – Amy has been trying to do a much better job of educating new people on safety issues. She reviewed all of the safety information with Will Newman, the newest intern, and made sure that he knew who was on the safety committee and where he could find all safety committee information.

Safety board – The committee received no suggestions or feedback in the way of forms.

New Business: Amy, Hayley, Angela and Chief Hamilton attended an SDAO-hosted safety training entitled: Limiting Your Liability Exposures-Reasonable Suspicion Education & Safety Regulation Updates.

Reasonable suspicion was defined as “something more than a hunch.” The instructor noted that if the company/manager doesn’t test where there is reasonable suspicion, the jury will judge you on whether something “more than a hunch” existed.

The decision behind reasonable suspicion testing of an individual must be based on the supervisor’s observations. These observations must be able to be articulated and they must be contemporaneous. The class focused on what to look for: physical evidence and performance indicators. It also talked about how a manager should handle these situations. The committee noted that the drug/alcohol testing policy and DUI policy should be updated.

The second half of the safety training focused on fleet safety and updated rules for safety committees.

The committee thought it would be a good idea to add safety training as at least part of a drill. The training should focus on accident reporting, the location of the safety board, safety committee meetings and members, hazard review/MSDS location and the suggestion box.

Adjourn: Meeting adjourned/training ended at 1:45 p.m.

Next meeting: TBA

Submitted by Amy Doran

Accepted by Angela Hargin