

SUBLIMITY FIRE DISTRICT

Position Description

2.1.04

LIEUTENANT

GENERAL STATEMENT OF DUTIES

Generally functions as subordinate to the assigned Company Captain. Is assigned oversight of one or more pieces of apparatus and oversees their weekly checks, maintenance, work orders and proposes/requests improvements for the assigned apparatus. Maintains station, discipline and morale. Exercises full supervision over assigned personnel. Responds to emergencies and places personnel and equipment at the scene and supervises the companies activities. May be in command of scenes until command is transferred. Supervises activities and duties of an assigned company including general maintenance of Fire District equipment, apparatus and quarters. Performs and supervises company training. May function as Company Captain in the absence of the company Captain

SUPERVISION RECEIVED

Works under the direction of assigned company Captain and under the general supervision of company officers.

SUPERVISION EXERCISED

Exercises direct supervision over all subordinate personnel under the company Captains direction. Has the authority and responsibility to make work assignments, evaluate performance and to recommend discipline and/or suspension of subordinate personnel for violation of policy, rules and regulations, in conformance with department policy and chain of command

PRINCIPLE DUTIES

- Attends drills on a regular basis, meets District attendance standards and maintains skills as required by the Fire District.
- Promotes unity within the District
- Supervises, participates in and assists with the training of personnel.
- Makes recommendations to the Company Officer regarding training needs.
- Forwards requests for maintenance or repairs to the appropriate officer .
- Responds to emergencies, works under the supervision within the command structure and performs duties to bring the situation under control.
- Assists cleanup work and overhaul after emergency and assists in the determination of cause.
- Assists in returning apparatus and equipment to response status, fully cleaned and restored.
- Attends monthly officers meetings
- Provides assigned personnel a means for direct input such as opinions and needs. Directs this input to the company Captain.
- Promotes safety of self and others
- Performs within the scope/ policies and procedures of the fire district.
- May function in the capacity of company Captain, when company Captain is absent.

MINIMUM REQUIREMENTS

All individuals must meet the following requirements to be considered for the position of Lieutenant.

- Achieved ENGINEER status. (2.1.06)
- Minimum of 2 years related experience (Fire Service)
- Minimum of 50% attendance to regularly scheduled drills for the past 12 months.
- Successfully completed the following Fire Ground Leader I courses:
Firefighter Safety and Survival, Building Construction, Water Supply, Instructor I

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